



**MUNICIPALITY OF SOUTHWEST MIDDLESEX
REGULAR COUNCIL MEETING
MINUTES**

Wednesday, August 25, 2021, 7:00 PM

COUNCIL PRESENT: Mayor Allan Mayhew, Deputy Mayor Marigay Wilkins, Councillor Christa Cowell, Councillor Mark McGill, Councillor Doug Bartlett, Councillor Martin Vink, Councillor Mike Sholdice

Members Absent Councillor Ian Carruthers

STAFF PRESENT: Jill Bellchamber-Glazier, CAO-Clerk, Kristen McGill, Treasurer, Greg Storms, Director of Operations, Colin Shewell, Fire Chief, Stephanie Poirier, Planner, Denny Giles, Deputy Clerk

via Electronic Participation

Meeting can be viewed at:

<https://www.youtube.com/channel/UC6oo98BZcAvuVMKLDx88I4A>

1. CALL TO ORDER

Mayor Mayhew calls the meeting to order at 7:00 p.m.

Councillor Sholdice is not present at the start of the meeting

2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

3. ADDITIONS TO THE AGENDA

#2021-224

Moved by Deputy Mayor Marigay Wilkins

Seconded by Councillor Doug Bartlett

THAT the Regular Agenda of Council dated August 25, 2021 be accepted as presented

Carried

4. DELEGATIONS AND PRESENTATIONS

4.a Road Safety - Chris Traini - Middlesex County Engineer

Councillor Sholdice is now present at 7:23 p.m.

4.b Committee to Establish a Middlesex County Archives - Carol Small and Ken Beecroft

5. CONSENT AGENDA

#2021-225

Moved by Councillor Mark McGill

Seconded by Councillor Mike Sholdice

THAT the council for the Municipality of Southwest Middlesex receives Consent Agenda items 5.a., to 5.p., and approve the July 21, 2021 Council Meeting Minutes.

Carried

5.a July 21, 2021 DRAFT Council Meeting Minutes

5.b SWM Vouchers - July 3 - 29, 2021

5.c SWM Vouchers - July 30 - August 13, 2021

5.d SWM Building Report - July 2021

5.e Middlesex-London Health Unit - Board of Health Update - July 2021

5.f County Council Update from Mayor Mayhew

5.g Gypsy Moth Correspondence from Mayor Mayhew

5.h Resolution: City of Stratford - Phasing Out Ontario's Gas Plants

5.i CN Rail Extreme Weather Plan

5.j Waste-Free Wednesday Litter Cleanup - Correspondence from MECP

5.k Resolution: Northumberland County re: Municipal Court Manager's/POA Advocacy

- 5.l Resolution: Chatham-Kent re: Affordable Internet
- 5.m Resolution: Perth County re: Relationship with MPAC
- 5.n Resolution: Leamington re: Joint & Several Liability
- 5.o Memo from MMAH - Main Street Recovery Act
- 5.p Volunteerism on SWM Property

6. COMMITTEE OF ADJUSTMENT

Council resumed at 8:42 p.m.

#2021-226

Moved by Deputy Mayor Marigay Wilkins

Seconded by Councillor Christa Cowell

THAT Southwest Middlesex Council move into Committee of Adjustment to consider planning applications A7/2021 and B8/2021 at 8:15 p.m.

Carried

7. PUBLIC MEETINGS

- 7.a Zoning By-law Amendment Application P10-2021 - 6460 Riverside Drive

The Planner presented the purpose of the application.

The applicant and their agent, Dan Smith, were invited to speak to the application.

The Chair asked for any written or oral submissions. The Clerk read out the written submission from Harvey Graff, Riverside Drive, Melbourne, would like to ensure that the amendment to add a pavilion shelter at Arrowwood Farms- Phil Moddle application, does not affect the animals that he can have or anything else on his farm production.

The Chair called for a comment recess at 8:56 p.m.

Council resumed at 9:01 p.m.

There were no registrations for oral submission following the comment recess.

The Chair invited members of council to ask questions.

The Chair invited the applicant or their agent for any final remarks.

#2021-227

Moved by Deputy Mayor Marigay Wilkins

Seconded by Councillor Christa Cowell

DEFERRED - THAT Application for Zoning By-law Amendment P10-2021, which proposes to amend the permitted uses within the 'Site Specific General Agricultural Holding Provision 11 (A1-6(H-11)) Zone' by adding 'pavillion shelter related to an agricultural use and a banquet hall' with a maximum floor area of 279 m² (3,000 sq ft), and to add a maximum number of seats for the banquet hall and proposed pavillion of a total of 150, and a minimum number of 100 parking spaces be **GRANTED**.

Reasons

Consistency with the Provincial Policy Statement would be maintained;

Conformity with the County of Middlesex Official Plan would be maintained;

Conformity with the Municipality of Southwest Middlesex Official Plan would be maintained;

Conformity with the Southwest Middlesex Zoning By-law would be maintained.

Carried

7.b Zoning By-law Amendment Application P11-2021 - 4087 Olde Drive

The Planner noted the purpose and effect of the application.

The Chair invited the Applicant or their Agent to speak to the application.

The Chair invited Members to ask questions or make comments.

The Chair asked the Clerk if there were any written or oral submissions. There were none.

The Chair called for a comment recess at 9:21 p.m.

Council resumed at 9:26 p.m.

There were no oral submissions following the comment recess.

#2021-228

Moved by Councillor Christa Cowell

Seconded by Councillor Mike Sholdice

THAT Application for Zoning By-law Amendment P9-2021, which proposes to rezone the retained parcel created through Consent Application B4-2021 from General Agricultural (A1) Zone to Rural Residential (RR) Zone, and rezone the severed parcel created through Consent Application B4-2021 from General Agricultural (A1) Zone to the Agricultural (A2) Zone be **GRANTED**.

Reasons

Consistency with the Provincial Policy Statement would be maintained;

Conformity with the County of Middlesex Official Plan would be maintained;

Conformity with the Municipality of Southwest Middlesex Official Plan would be maintained;

Conformity with the Southwest Middlesex Zoning By-law would be maintained.

Carried

8. STAFF REPORTS

8.a Fire

1. Glencoe Fire Station Overhead Heat

#2021-229

Moved by Councillor Christa Cowell

Seconded by Deputy Mayor Marigay Wilkins

THAT Council approve the services of Gerber Electric & Mechanical Limited to move forward with natural gas overhead heating at Glencoe Fire Hall.

THAT staff be directed to move forward awarding the project to Gerber Electric & Mechanical Limited \$17,795 plus HST.

Carried

8.b Administration

1. SWM Animal Control By-law Update

#2021-230

Moved by Councillor Christa Cowell

Seconded by Councillor Mark McGill

THAT Council direct staff to present an updated animal control by-law that includes:

- The prohibition of exotic animals within Southwest Middlesex;
- Refinement of kennel license program to reduce costs and administrative burden for kennels with under 10 dogs; and
- Updates to the dog license program to include no enumeration of dogs, and:

Option 2 – Dog Licensing Supported by General Levy Registration of every dog with no charge for the life of the dog with no annual fee (replacement tags subject to a small charge)

Carried

2. SWM Fence By-law

#2021-231

Moved by Councillor Mark McGill

Seconded by Councillor Mike Sholdice

THAT Council defer adopting the proposed Fence By-law to a future meeting and direct staff to make further changes or updates to the by-law, specifically changing the provisions surrounding electric fences to:

"Electric fences must be installed in a manner so as to contain livestock"

Defeated

#2021-232

Moved by Deputy Mayor Marigay Wilkins

Seconded by Councillor Christa Cowell

THAT Council adopt the Fence By-law as attached and listed under #16., of the Council Meeting Agenda

Carried

8.c Building

8.d Finance

1. Acceptance of Credit Cards

#2021-233

Moved by Councillor Christa Cowell

Seconded by Councillor Mike Sholdice

THAT Council approve the acceptance of credit cards for Municipal transactions;

AND THAT the use of credit cards through Book King begin immediately and the resulting fees be covered by the general tax rate;

AND THAT the use of credit cards for property tax and utility payments begin following the update of the fees and charges by-law and that these transactions be subject to a 2% service fee.

Carried

8.e Operations

1. Vision Zero

#2021-234

Moved by Councillor Christa Cowell

Seconded by Councillor Doug Bartlett

THAT staff bring forward a policy on Vision Zero, to include actions and costing.

Carried

2. Glencoe Downtown Improvement

#2021-235

Moved by Councillor Christa Cowell

Seconded by Deputy Mayor Marigay Wilkins

THAT Council approves the removal of all downtown trees from McRae to Glendon;

AND THAT council approves the removal of the decorative bricks located

from McRae to Symes streets;
AND THAT the area be replaced with Asphalt;
AND FURTHER THAT staff provide options during budget for downtown
beautification through plant features.

Carried

#2021-236

Moved by Councillor Martin Vink

Seconded by Councillor Doug Bartlett

THAT Council extend the meeting past curfew.

Carried

3. Parking Spaces

#2021-237

Moved by Deputy Mayor Marigay Wilkins

Seconded by Councillor Mike Sholdice

THAT Council support the painting of parking lines as provided by the
County Engineer within the downtowns of Glencoe, Wardsville, and
Melbourne.

Carried

4. Bulk Water Station

#2021-238

Moved by Councillor Doug Bartlett

Seconded by Councillor Mark McGill

That Council supports the replacement of the Bulk Water Station at the
Glencoe Tower;

AND that this purchase be single sourced through SCG Process at a cost
of \$28,711.58

AND that this purchase be funded by the Water Reserve.

Carried

9. NOTICE OF MOTION

9.a Notice of Motion - Councillor McGill

Motion Withdrawn

9.b Notice of Motion - Councillor McGill

Tabled to future meeting

#2021-

WHEREAS the municipal organizational restructuring was a big change implemented last year; and

THEREFORE BE IT RESOLVED THAT council have a closed session to review it following the one year anniversary of it's implementation.

10. CORRESPONDENCE AND PETITIONS

11. UNFINISHED BUSINESS

12. NEW BUSINESS

5.I from Consent Agenda - Resolution: Chatham-Kent re: Affordable Internet

#2021-239

Moved by Councillor Christa Cowell

Seconded by Councillor Martin Vink

THAT Southwest Middlesex Council support the resolution of Chatham-Kent regarding Affordable Internet

Carried

13. COUNTY COUNCIL AND CONFERENCE UPDATE

14. ANNOUNCEMENTS

15. CLOSED SESSION

16. BY-LAWS

#2021-240

Moved by Councillor Mike Sholdice

Seconded by Councillor Martin Vink

THAT By-law No. 2021/070 receive first and second reading; and

THAT By-law No. 2021/061 receive third and final reading; and

THAT By-law No. 2021/062; By-law No. 2021/064 to By-law No. 2021/068 and By-law No. 2021/071 to By-law No. 2021/074 receive first, second, third and final readings.

Carried

- 16.a By-law No. 2021-064 - Tile Drain Borrowing
- 16.b By-law No. 2021-065 - Rating By-law - Tile Drainage Act
- 16.c By-law No. 2021-066 - Appoint a Poundkeeper and Pound (livestock)
- 16.d By-law No. 2021-067 - ICIP COVID-19 Resilience Infrastructure Stream
- 16.e By-law No. 2021-068 - ICIP Community, Culture and Recreation Stream
- 16.f By-law No. 2021-069 - ZBA 6460 Riverside Drive - Arrowwood Farms
- 16.g By-law No. 2021-070 - ZBA 4087 Olde Drive - McEachren (1st & 2nd)
- 16.h By-law No. 2021-071 - Drainage Repair Collection: Browne/Burchell Sutherland/Caradoc Campbell/Chittam/Government #5 and #6
- 16.i By-law No. 2021-072 - Drainage Repair Collection: Government #2/Hagerty #1/Huston/Jones-Branch B/McAlpine
- 16.j By-law No. 2021-073 - Drainage Repair Collection: McGugan/McLean-Switzer/Morrow/King
- 16.k By-law No. 2021-061 - SWM Signs (3rd Reading)
- 16.l By-law No. 2021-062 - SWM Fences
- 16.m By-law No. 2021-074 - August 25th Confirmatory

17. FUTURE MEETINGS (subject to change)

18. ADJOURNMENT

The Mayor adjourned the meeting at 10:27 p.m.